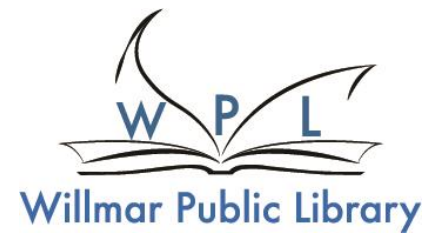


# Library Bulletin Board Policy



The Willmar Public Library has public bulletin boards to promote community and library events and happenings. Two bulletin boards are located in the lobby of the library building for Community Events and job postings. To maintain a welcoming, clean, and orderly building the following policy outlines posting flyers and handouts on public library bulletin boards.

**Items posted to the library's public bulletin boards must be submitted to and approved by the Willmar Head Librarian or his/her designated staff member. Items placed on the bulletin boards without approval will be removed and disposed of.**

Bulletin Boards should be kept clean and orderly at all times. Flyers and other handouts should not be placed on walls or windows/doors of the library building without approval from the Willmar Head Librarian.

Approved items will be dated and posted within 48 hours of submission. Items will be displayed on the bulletin boards until the event has occurred or a maximum of 45 days total.

The following types of flyers will not be posted in the library:

1. Political campaign materials of a partisan nature.
2. Postings designed for individual or commercial profit/ gain (including Garage Sales, Auction Bills, Business Advertisements, etc.)
3. Postings proselytizing for a specific religious sect or affiliation.
4. Postings containing content that could be considered discriminatory or harassing based on a group or individuals protected status or items that advocates for discrimination of protected groups/ individuals in any way.